

Ingham County Bar Association  
Discussion List Policy  
Amended 12/11/2019

The ICBA Discussion List Policy pertains to the ICBA General Listserv only. The List is designed to be used as a conduit for informational purposes only.

It is the general policy of the Ingham County Bar Association (ICBA) to be of the use of its ICBA Discussion List. This policy is intended to balance the licensed legal professional-service aspect of receiving information with the inconvenience of receiving too much information.

ICBA does not verify any information provided by its members the Discussion List and is not responsible for the information provided. This information is provided as a service to members and for ICBA business. ICBA takes no position with regard to the licensure, qualifications, or suitability of any person or expert on this list.

1. **Use by ICBA.** The ICBA Discussion List is for the use of ICBA only and cannot be used for promotion of an activity unrelated to the purposes of the Association.
  - 1.1. ICBA will only use the ICBA Discussion List to post information or send messages to its members regarding issues, events, or activities directly related to the ICBA, the Ingham County Bar Foundation, and any other areas of interest or benefit to ICBA members as determined by the ICBA Board of Directors.
  - 1.2. In determining which messages are of interest or benefit to ICBA members, the Board of Directors must consider: (a) the relevance to the majority of members; (b) reliability and accuracy of information, (c) timeliness, (and d) whether the content of the message or announcement furthers the mission of the ICBA.
  - 1.3. ICBA will not sell its Discussion List.
2. **Use by Members.** The ICBA Discussion List is made available to members on a limited basis in connection with the practice of law only and it may not be used for any other purpose. Members using the ICBA Discussion List must comply with the terms of this policy:
  - 2.1. No member may sell the ICBA Discussion List or the information contained therein.
  - 2.2. The ICBA Discussion List cannot be used for personal gain or made available for commercial or solicitation purposes.
  - 2.3. The ICBA Discussion List cannot be used in conjunction with any distribution of material which would tend to mislead, misinform, deceive or which is distasteful in content or presentation.
  - 2.4. The ICBA Discussion List cannot be used for any fundraising activities not sponsored by the ICBA or approved by the Board of Directors.

- 2.5. ICBA does not guarantee confidentiality of your list serve postings. Please exercise tact and professionalism.
- 2.6. ICBA does not archive requests for information or responses.
- 2.7. The Board of Directors reserves the right to review and approve all messages and announcements as well as the right to edit or deny any requests for dissemination of information.
- 3. **Use by Non-Members.** Any use of the ICBA Discussion List for distribution of information by someone not a member of ICBA must be approved by majority vote of the Board of Directors and any such use must comply all terms of this policy. ICBA reserves the right to inspect the actual contents of any proposed mailing/emailing prior to providing mailing lists for the purpose of determining the category of user and to apply the terms and prohibitions of this policy.

Adopted at the 12/11/2019 Board Meeting  
(Replacing policy adopted 4/9/2014 Board Meeting)